Hughes Federal Credit Union

(520) 794-8341 | hughesfcu.org

Cardholder Dispute / Fraudulent Transactions

This affidavit is for the purpose of establishing the fraudulent use of your Visa Check Card or ATM card. All other disputes must be filed using the form for Non-Fraudulent Transactions.

Please be aware that it may take up to ten (10) business days from when your form is received to provide you with provisional credit. If you have questions, please call (520) 794-8341 or (800) 253-8245.

Step 1: Your Information (please print)

Name: _____ Day Phone: _____ Membership #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Card Number: _____

Step 2: Card Information

Card Type: ☐ Visa Check Card ☐ ATM

Card was: ☐ Lost ☐ Stolen ☐ Sent to me but not received ☐ In my possession

Date loss discovered: _____ Date loss reported to Credit Union: _____

*Circumstances: Please write in detail, to the best of your recollection, a summary of evens related to the compromise of your card. If your PIN was used, tell us how your PIN was obtained (attach additional sheet if necessary) _____

_____

_____

_____

_____

Step 3: Police Report Information

Member is responsible for providing Hughes Federal Credit Union with a paper copy of the police report in all plastic card fraud cases.

Police Agency Name: _____

Police Report Number: _____

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Step 4: Unauthorized Charges

Please list all unauthorized charges, attach an additional sheet if necessary.

1. Date: _____ Amount: $_____ Merchant: _____
2. Date: _____ Amount: $_____ Merchant: _____
3. Date: _____ Amount: $_____ Merchant: _____
4. Date: _____ Amount: $_____ Merchant: _____
5. Date: _____ Amount: $_____ Merchant: _____
6. Date: _____ Amount: $_____ Merchant: _____
7. Date: _____ Amount: $_____ Merchant: _____
8. Date: _____ Amount: $_____ Merchant: _____
9. Date: _____ Amount: $_____ Merchant: _____
10. Date: _____ Amount: $_____ Merchant: _____

Please list all credit union fees that were caused by the fraudulent activity.

1. Date: _____ Amount: $_____ Merchant: _____
2. Date: _____ Amount: $_____ Merchant: _____
3. Date: _____ Amount: $_____ Merchant: _____
4. Date: _____ Amount: $_____ Merchant: _____
5. Date: _____ Amount: $_____ Merchant: _____

Step 5: Signature and affidavit of fraud

I make this affidavit to establish the fraudulent use of my card. I did not give, sell, or trade my Visa Check Card/ATM card, nor did I give anyone permission to use my card. I have no knowledge that my spouse or minor children, nor any other relative, friend, etc. made transactions on or after the date of the first fraudulent transaction. I did not receive any benefit from the unauthorized use of my card. I understand that Hughes Federal Credit Union will prosecute any person(s) who may be responsible for the fraud involving my Visa Check Card/ATM card. Further, I may be required to comply with a court order or subpoena to give testimony. I swear this affidavit is true and understand that making a false sworn statement is subject to federal and/or state statutes and may be punishable by fines and/or imprisonment.

Signature: _____ Date: _____

Step 6: Notary

State of _____ County of: _____

SUBSCRIBED AND SWORN before me this

On this _____ Day Of _____ , 20 _____

Signature: _____

My commission expires on: _____